

Town of Almond Board Meeting Minutes December 14, 2016

Attendance: Councilperson Arlene McMahon, Supervisor Dawn Wildrick-Cole, Deputy Supervisor Larry Perry, Highway Supervisor Jamie Mansfield, Town Clerk Teresa Jaycox, Don Weiman, , Dan Hegarty/Deputy DCO
Absent – Councilperson(s) Jo-Anne Phillipson and Kim Costello, Bookkeeper Debra Castle-Harvey, AACSA Quentin Castle, Justice Paul Johnson, Code Enforcement Officer and Planning Board Rep. William Ells.
Meeting opened with the Pledge of Allegiance at 5:30

1. **APPROVAL OF MINUTES FROM THE NOVEMBER 10TH, 2016 MEETING.** Correction 1a. Public Hearing regarding the 2017 budget scheduled 11/15/2016 at 6:00 pm instead of "to pass the 2017 budget... Motion to accept with this correction by Arlene, 2nd Dawn, Larry aye
2. **SUPERVISOR'S REPORT –** Dawn announced that the Town of Almond has received the grant for the salt storage shed to be located at the Town Highway Department for the amount of \$331,950. Town responsibility is 10% and Hwy Supervisor explained the specifications further and answered all questions.
 - a. A motion to accept the following resolution to accept the proposed budget modifications was made by Dawn, 2nd by Larry, Arlene aye. (below)

BUDGET MODIFICATION

- A599 A1660.4 A
o A1660.4 Over bud
- A599 A5010.4 A
o A5010.4 Uniforms
- B599 B3620.4 A
o B3620.4 Business
- DA599 DA5130.4 A
o DA5130.4 Over budge
- VILLAGE OF ALMONI
o B1620.4 Village

At the Town Board meeting approved. Motion by _____
Apposed _____ NONE

Supervisor Dawn

Deputy Supervisor Larry P

Councilperson(s) Jo-Ann

Kim Co

Arlene

I verify that the above action included in the minutes

Teresa Jaycox/ Town Clerk



- b. A report of the CDBG audit recommended policy changes to be proposed in January 2017 meeting
- c. A motion was made to accept the resolution 2016 -9 to change the January 2017 meeting time to 6:00pm by Dawn, 2nd Arlene, Larry aye

Be it resolved that the meeting time be changed to 5:30 pm. A motion for action was made by Dawn, 2nd Arlene, Larry aye. The motion was carried. December 13, 2016 meeting.

A motion to accept this time change was made by Dawn, 2nd Arlene, Larry aye. The motion was carried.

As note taker of this meeting, I have included in the meeting minutes the following:

Teresa L. Jaycox/ Town Clerk

Supervisor

Dawn Wilcox

Deputy Supervisor

Larry Perny

Councilperson(s)

Jo-Anne Fr

Arlene Mc

Kim Costel

Seal

- d. A motion to approve resolution #2016-8 was made by Larry, 2nd Dawn, Arlene aye. This states that the cap for accruals annually is 80 hours. HYW Supervisor reported the accruals for (5) employees that will be rolled over into 2017. He also reported the intended time off that is expected to be used by the end of this year. Personal time must be used by end of year or will be lost. Current contract states that anything not rolled over up to 80 hours would be compensated at end of year. No employee is asking to be compensated.

Town of Almond

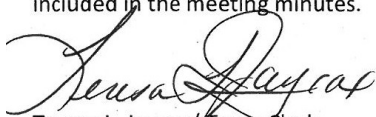
Resolution 2016 – 8

At the town board meeting held on December 13, 2016 the action was taken to set a limit to vacation accruals for employees of the Town of Almond.

The limitation for vacation accruals is to be up to 80 hours, and not to exceed 80 hours annually

A motion to accept this resolution was made by Larry, seconded by Arlene, apposed _____ all ayes Y

As note taker of this meeting, I verify that this information is correctly reported and will be included in the meeting minutes.

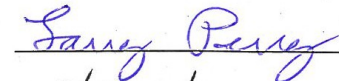

Teresa L. Jaycox, Town Clerk

Date 12/13/16

Supervisor Dawn Wildrick-Cole



Deputy Supervisor Larry Perry



Councilperson(s) Jo Anne Freeland Phillipson

absent


Arlene McMahon



Kim Costello

absent

Seal

3. REVIEW OF ABSTRACTS FOR NOVEMBER 2016:

HIGHWAY TOWNWIDE	VOUCHER #377, 390,91,93,94,96,98, 401-05	\$16, 651.51
HIGHWAY OUTSIDE VILLAGE	VOUCHER #377, 404	\$10,331.75
GENERAL FUND TOWNWIDE	VOUCHER #374-78,380-89, 392,95,97,400-03	\$31,113.27
GENERAL OUTSIDE VILLAGE	VOUCHER #379, 397	\$ 177.45
TA	VOUCHER #23	\$ 204.00
TOTALS		\$58,477.98

Motion to pay bills by Larry, 2nd Arlene, Dawn aye

4 REPORTS

A.SUPERVISOR'S REPORT

GENERAL FUND TOWNWIDE	\$200,537.29
GENERAL OUTSIDE VILLAGE	\$ 14,463.90
HIGHWAY TOWNWIDE	\$431,575.11
HIGHWAY OUTSIDE BILLAGE	\$127,047.06
TRUST AND AGENCY	\$ 1,02730
TOTALS	\$774,650.66

Motion to accept the report by Larry, 2nd Arlene, Dawn aye

B. TOWN CLERK/TAX COLLECTOR:

CK#1525	Paid to Supervisor for General Fund	\$ 237.74
Ck#1525	Paid to Supervisor for Part Town Fund	\$ 68.00
	Drafted from checking NYS Decals	\$ 163.47
Ck#1526	Paid to AG & Markets for dog licenses	\$ 14.00
Ck#1527	Paid to Allegany Co. Dept. of Public Works	\$ 76.00
	Total Disbursements	\$ 559.21

Tabled for January meeting is grant action to digitalize cemetery records

Resolution 2016 – 4 to adopt the Town Budget for 2017 and Resolution 2016-5 increasing the tax exemption for seniors(s) real estate taxes was completed on 11/28/16 with signatures. (below)

Town of Almond
Allegany County
#1 Marvin Lane
Almond, NY 14804

RESOLUTION #5 – 2016 – INCREASING THE EXEMPTION FOR SENIOR REAL ESTATE TAXES

At the monthly meeting of the Almond Town Board on November 10, 2016 held at the Almond municipal building the Board reviewed the November 1, 2016 letter from Allegany County Real Property Tax Service office regarding the tax exemption for persons over 65 years of age with limited incomes.

The County, Towns, School District and Villages have adopted the partial exemption for persons "Over 65" with limited incomes and set an income ceiling for such exemption. The exemption for those eligible is 50% or in other words, they pay tax on only half of their assessment except for special district taxes such as fire protections districts. The ceiling for the basic exemption was raised from \$18,500 to \$19,000. This increase also affects the "sliding scale" option.

The town's former exemption was \$10,000.00 and is increasing to \$15,000.00

The Town adopted the increase eligibility requirement to \$15,000.00 sliding scale at the November meeting. Motion to increase by Dawn Wildrick-Cole, seconded by Arlene, all ayes.

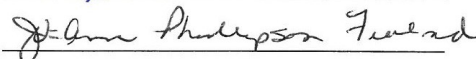
Yes 3 Noes 0 absent 2

Dawn Wildrick Cole

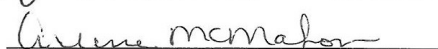
Supervisor



Jo-Anne Phillipson Freeland Councilperson



Arlene McMahon Councilperson



Larry Perry Councilperson

Absent

Kim Costello Councilperson

Absent

As note taker of the November 10, 2016 Board meeting I verify the above said action as correct and set the seal affirming this action.



Teresa L. Jaycox/Town Clerk

Dated 11/28/16

Town of Almond
#1 Marvin Lane
Almond, NY 14804

RESOLUTION #4 – 2016 ADOPT TOWN BUDGET 2017

At a special meeting of the Town Board of the Town of Almond, County of Allegany, State of New York, held at the Municipal Building at above said address on the 15th day of November, 2016 there were:

PRESENT:	Dawn Wildrick-Cole	Supervisor
	Teresa L. Jaycox	Clerk
	Larry Perry	Councilperson
	Jo-Anne Freeland	Councilperson
	Arlene McMahon	Councilperson
	Jamie Mansfield	Highway Superintendent

ABSENT: Kim Costello

Meeting called to order at 6:05 followed by the Pledge of Allegiance

This special meeting was held to adopt the Town's 2017 Budget.

Resolution #4-2016 - Adopted this 15th day of November, 2016.

Motion to approve by Supervisor Dawn Wildrick-Cole, seconded by Larry Perry

Vote: Ayes 5, Noes 0 Absent 1

Dawn Wildrick-Cole

Teresa L. Jaycox

Larry Perry

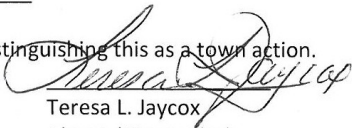
Jo-Anne Freeland

Arlene McMahon

Kim Costello

absent

I verify the above report to be true and set the seal distinguishing this as a town action.


Teresa L. Jaycox
Almond Town Clerk
Dated 11/28/16

- c. **JUSTICE REPORT – NOTHING TO REPORT**
- d. **ASSESSOR REORT – NOTHING TO REPORT**
- e. **HIGHWAY SUPERINTENDENT**

The trucks have been out 12 different times to plow or sand the roads.

All trucks were put together with plows and equipment before Thanksgiving break.

Mowed roadside on Donnelly Road with excavator.

Changed out 5 GFCL outlets in the fire hall. Two (2) were bad so all were replaced. There are four (4) wall outlets. and three (3) door operators on one 20 AMP breaker. This could be an issue and needs to be addressed.

Filled in pot holes and patched dirt roads.

Worked on signs throughout the town. Replaced a couple broken street signs and a bridge sign.

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Prepared a bill for gas used by Woodlawn cemetery for the amount of \$172.37

Prepared a bill for gas and diesel for the Almond Fire Department in the amount of \$351.92

Prepared a bill for gas used by Village tractor for mowing and snowplowing in the amount of \$36.14.

Changed wing rubber and wing cover plate on 01 Sterling. Had a cover plate break on 01 Sterling front plow.

Covered under warranty. The carbide edge on 05 Sterling was changed.

Installed some LED lighting on outside of shop (motion activated).

Brake work on 01 Sterling on the rear axle. Serviced the loader, engine oil and all filters. Axle oil was drained and replaced.

Built a gate for the Lions park entrance out of some old tubing and the posts are set in the ground. The plan is to put signage on the park gate indicating hours, etc.

Highway Superintendant suggested to piggyback off of the Town of Woodhull's bid for the purchase of a 2016 Peterbilt model 367 cab and chassis for the amount of \$129,643.00. Supervisor asked that a resolution to purchase this truck be done. The 03 Sterling will be ready to go to auction in the spring. Assembly of this new truck has an estimated time of completion August 2017 in conjunction with efforts from Utica General Peterbilt.

Motion to authorize the purchase of the chassis by Dawn, 2nd by Larry, Arlene aye.

f. **CODE ENFORCEMENT/PLANNING BOARD – NOTHING TO REPORT**

g. **DOG CONTROL** – Dan Hegarty reported that 2 dogs had been picked up and he will contact Kristina. They were chasing horses. These dogs are from Canaseraga and are in our kennel waiting for proof of vaccination, etc.

h. **MUNICIPAL BUILDING & JOINT MUNICIPAL PROGRAMS -** Minutes presented by Arlene McMahon

ii. Need a resolution for repair of the roof repair of the Barbeque Pavilion area next to the Fire Hall. This roof is considered a capital repair. The estimated cost of repair is \$500.00 with the town and village being billed \$250.00 each. The Town Highway supervisor and crew will do the repairs themselves.

Motion to approve the roof repair by Dawn, seconded by Larry, Arlene aye

I **PARKS/REC: AACSA – NOTHING TO REPORT**

5. Motion to adjourn at 6:30 by Larry, seconded by Arlene, Dawn aye

Respectfully submitted,

Teresa L. Jaycox
Town Clerk

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